

FIESTA IN THE PARK at LAKE EOLA VENDOR PASS

FILL OUT & DISPLAY ON DASHBOARD or TRAILER

Name _____

Cell Phone _____

BOOTH # _____ PARKING AREA _____

SET UP INFORMATION:

PASSES: You Do NOT need to “Check-in” if you bring your printed EXHIBITOR PASS with you. If you cannot print your EXHIBITOR PASS, we will provide one for you at the Entry Point.

TRAFFIC FLOW: ALL vehicles will enter ONE ENTRY POINT at E. Robinson St and Summerlin Ave and travel west. (GPS HOWARD MIDDLE SCHOOL 800 E. Robinson St Orlando) Plan your route in advance. Follow the yellow arrows on your map.

LOAD IN TIME: Exhibitors with booth spaces starting with E (on Eola Dr), W (on Washington St area), C (the circle), or B (the Bridge) may load-in after 12:00 PM on Friday. Early load-in is encouraged to help alleviate set up traffic congestion throughout the day.

Exhibitors with booth spaces starting with R (in the park along Robinson St) will be able to load-in after 6:00 PM when they close the street to the public.

SPACE LOCATION: When you reach your designated booth space area, there will be an identifying marker (most likely tape and marker) with your number on it that will represent the center of your booth space. If you are uncertain about where to put your booth do not setup until we have confirmed it with you or you may be asked to move.

Grass Set Back: If your set up is in the grass, leave a 3 foot gap between your booth and the sidewalk! This will allow traffic to flow and will help to keep the sidewalk open to wheelchairs passing.

PARKING: Park tight and do not leave large gaps between vehicles. Robinson St, BROADWAY, HILLMAN, and CATHCART will serve as overflow parking if your assigned parking area is full. You may still utilize the paid parking garages if you choose to do so.

Your EXHIBITOR PASS must be clearly displayed on your vehicle dashboard and/or affixed to your trailer when parked or it may be subject to towing. ONLY ONE Pass is allowed per booth space. Additional vehicles must park outside the event area or in one of the paid parking garages nearby.

WEIGHTS: Bring proper weights to secure your tent for up to 40 mph wind gusts. Staking of tents is NOT allowed anywhere in the event but your tent must be secure with blocks, sandbags or other weights.

SUNDAY BREAKDOWN: The event ends at 5PM on Sunday. **DO NOT BREAK DOWN EARLY.** You WILL be noted and are subject to being blacklisted from participating in any future FestivalwithJanet and WTDI events!

If you have any questions or concerns before or during the event, you can always text or call me: (352) 217-8390 – Janet Gamache or contact the on-site coordinator- Tina Hartsfield (352) 455-5248.